

## Summary of Communications Topic Group Meeting - July 13, 1998

Topic Group reviewed preliminary results of a survey on state and local notification, researched and developed by UETC staff

- Participants recommended that the survey be completed and that UETC staff work with several TEC/WG members representing local officials ( i.e. ECA, NACo, and ICMA, etc.) to capture more local perspectives and include these perspectives in the final product
- Group discussed draft Senior Executive Transportation Forum (SETF) DOE Transportation Contacts brochure; proposed a number of major changes and planned a conference call, in late July 1998, to review these proposed changes
- University of New Mexico/Alliance for Transportation (ATR) Institute presented outline of its new project for the National Transportation Program. ATR explained the concept of the Transportation Resource Exchange Center (T-REX)
- Group discussed development of a "strawman" set of guidelines for standardized transportation messages. This set of guidelines would be accompanied by a standardized TEC/WG review worksheet that accompanies each draft information product released for review